



FOR OFFICE USE ONLY:	
DATE RECEIVED:	SENS NUMBER:

LONG SERVICE AWARD APPLICATION & DECLARATION FORM FOR 'EX-SERVING' NZ MILITARY PERSONNEL

ENQUIRER/YOUR CONTACT DETAILS

Your Full Given/First Name(s)	
Your Family Last Name(s)/Surname	
Your Postal Address	
Daytime and/or Mobile Phone	
Your Email Address	

SERVICE PERSONNEL DETAILS

Service Number (if known)		
Family/Last Name(s)/Surname		
Full Given/First Name(s)		
Date of Birth (if known)		
Other Name(s)/Alias		
Is the person living or deceased?	(Circle) Living/Deceased	If person is deceased, proof of death must be supplied. *1&2
Are you currently employed as a civilian employee of the NZDF?	(Circle) Yes/No	

¹ See the NZDF PAM website (FAQ) for details.

² Proof of lineage documents (Birth and/or Marriage certificates) may also be required)

Which Long Service medal(s) or clasp(s) are you applying for (if known)?

Warning: It is an offence under the Crimes Act to make a false declaration

DECLARATION *(Required for Applications from Living Ex-Service Personnel)*

Note this Declaration is only required when the service person is applying

I acknowledge that, as part of the processing of this application, the New Zealand Defence Force (NZDF) will seek to verify the information I have provided. By signing this declaration, I give permission for the NZDF to supply my details to any such responsible agency.

I declare:

- I have never been sentenced to dismissal by a court martial; and
- I have never been convicted during or after completion of military service for any offence that resulted in a sentence of imprisonment for seven years or more, and that the information provided in this application is, to the best of my knowledge, true and complete.

...../...../.....
Signature of person making the declaration Date

See next page for statutory declaration for posthumous medal applications

STATUTORY DECLARATION (Required for Posthumous Medal Applications)

Note that this Statutory Declaration is only required when applying for medals for a deceased service person

I acknowledge that, as part of the processing of this application, the New Zealand Defence Force (NZDF) will seek to verify the information I have provided.

I undertake that, should an applicant having a preferential claim come forward in the future, I will surrender the medal(s)/clasp(s) in his or her favour, and hereby indemnify the NZDF against any claim arising from the incorrect issue of the medal(s)/clasp(s).

I declare that the information provided in this application is, to the best of my knowledge, true and complete.

I declare that I am (*relationship*) to the service person referred to in this application and I believe that I have the greatest legal entitlement to receive the unclaimed medal(s)/clasp(s).

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

DECLARED at this day of20.....

.....
Signature of person making the declaration

Before me:
(Print name)

.....
Signature of the person before whom the declaration is made
Justice of the Peace/ Solicitor / Officer duly authorised to take Statutory Declarations

[Apply authorising stamp in this space]

Information Relating to Applying for Medals for Deceased Personnel

*** Note 1.** If you are applying for a medal (or clasp) for a service person who is deceased the declaration form should be completed by the person who believes they have the best legal claim in accordance with the law; the order of entitlement generally being as shown below:

- The beneficiary under the deceased's Will
- The legally recognised partner, i.e. Wife, Husband, Widow, Widower, Civil Union or De Facto Partner
- Son or Daughter
- Grandson or Granddaughter
- Father or Mother
- Brother or Sister, including Half-Brother or Half-Sister
- Grandparents

***Note 2.** When none of the above persons are still living then NZDF is able to issue the unclaimed medal(s) to another person named as next-of-kin in official records, step-son or step-daughter, nephew or niece, great-nephew or great-niece.